

## CITY OF PLYMOUTH

**Subject:** Emergency Response Plan - funding  
**Committee:** Cabinet  
**Date:** 20 October 2009  
**Cabinet Member:** Councillor Ricketts  
**CMT Member:** Assistant Chief Executive  
**Author:** Giles Perritt, Head of Policy, Performance and Partnerships  
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**Ref:**  
**Part:** I

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### **Executive Summary:**

The Safer and Stronger Communities Overview and Scrutiny Panel considered the progress and development of the Emergency Response Plan at its meeting on 20 April 2009 and resolution (2) of Minute 72 of the panel recommends to Cabinet that funding in the sum of £11,000 is allocated over two years for the provision of external training for members of staff.

This recommendation was referred to Cabinet by the Overview and Scrutiny Management Board at its meeting on 5 August 2009.

The report submitted to the Panel stated that an additional statutory responsibility incorporated within the Emergency Response Plan is a Learning Development Strategy, which outlines the different courses offered by the Civil Protection Unit, to allow identified staff within Plymouth City Council to be prepared for their possible role through integrated training and exercising. In addition to internal training, it is important that staff receive accredited training through the Government funded Emergency Planning College to ensure continued professional development can be evidenced. To address this need, a Training Needs Analysis Report highlighting the current external training requirements for staff has been completed, for which the Civil Protection Manager is currently seeking corporate funding.

At the meeting of the Panel, Members were advised that the emergency management training needs analysis identified the training needs of Plymouth City Council staff which highlighted a budget implication of £11,000. The sum of £11,000 identified for external training requirements had not been included in the budget process as the training needs analysis had only recently been published. If provision of the additional funding was over a two year period, it could be possible to deliver half of the training programme by re-prioritising the courses. The training was for staff throughout the Council and not members of the Civil Protection Unit.

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### **Corporate Plan 2009-2012:**

The aims and objectives are designed to underpin the Council's Corporate Plan, which in turn, reflects the visions and shared strategic objectives set out in Plymouth's Sustainable Community Strategy.

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**Implications for Medium Term Financial Plan and Resource Implications:  
Including finance, human, IT and land**

This is a non-recurring investment, to be met from existing budgets.

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**Other Implications: e.g. Section 17 Community Safety, Health and Safety, Risk Management, Equalities Impact Assessment, etc.**

These implications are specifically identified and addressed within the framework of the Emergency Response Plan.

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**Recommendations & Reasons for recommended action:**

That the Assistant Chief Executive be asked to identify the funding as required within existing Policy, Performance and Partnerships departmental budgets and having regard to other priorities.

Reason for recommended action: The funding identified can be met from within existing resources.

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**Alternative options considered and reasons for recommended action:**

If continued development is not made on the effectiveness and coordination of the Council's response to major emergencies via the Emergency Response Plan, the Authority stands to be in contravention of the statutory duties imposed by the Civil Contingencies Act 2004

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**Background papers:**

Minute 72 of the Safer and Stronger Communities Overview and Scrutiny Panel and the report of the Assistant Chief Executive to the Panel on 20 April 2009.

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**Sign off:**

Fin	CeS F90 000 1.	Leg	DV S10 43	HR	n/a	Corp Prop	n/a	IT	n/a	Strat Proc	n/a
Originating SMT Member: Giles Perritt											